

AGENDA
Alamo Area Council of Governments
Board of Directors Meeting
Wednesday, October 26, 2011 – 1:00 p.m.
Al J. Notzon III Board Room
8700 Tesoro Drive, Suite 100
San Antonio, TX 78217-6228

Request All Electronic Devices Be Silenced.

1. Meeting called to Order.
2. Roll Call.
3. Pledge of Allegiance and Texas Pledge of Allegiance.
4. Citizens to be heard.

This time is for citizens to address the Board of Directors on issues and items of concern. There will be no Board of Directors action at this time.

5. Executive Session.

In accordance with Chapter 551 of the Texas Government Code, Subchapter D, the Management / Audit Committee may meet in Executive Session on any item listed below or on this agenda for consultation concerning attorney-client matters (real estate, litigation, contracts, personnel and security); any final action or vote taken will be in public.

Deliberate the employment, evaluation and status of Dean Danos, Interim Executive Director, in accordance with Section 551.074, of the Texas Government Code.

6. Consider and take appropriate action on the selection and process for filling the Executive Director position for the Alamo Area Council of Governments.
7. Board of Directors Annual Photo.
8. Interim Executive Director's Report.
 - A. Anniversaries.
 - B. HUD Sustainable Communities Grant.
 - C. 2011 Annual Meeting.

D. 2012 Membership Dues Letter.

9. Consent Agenda.

Items on the consent agenda are considered being of a routine nature and may require only limited discussion. Any member of the Board may request that items be removed from the Consent Agenda and considered separately for purpose of discussion and voting.

A. Consider and act upon the September 28, 2011 minutes.

B. Consider and act upon approving the following:

- 1) Grants.
- 2) Recoveries.
- 3) Balance Sheet.
- 4) Income Statement.
- 5) Board Expenditures.
- 6) TexPool Quarterly report.
- 7) State Auditor Office's Summary of Reports Submitted by Regional Planning Commissions.

C. Consider and act upon authorizing the Interim Executive Director to update the position responsible for the agency's records management program and submit to the Texas State Library and Archive Commission.

D. Request authorization for the Interim Executive Director to make changes to AACOG internal policies due to the elimination of both the Administrative Services Department and the position of Administrative Services Director.

E. Consider and act upon authorizing the Interim Executive Director to submit AACOG's Salary Schedule to the Governor's Office as required by Local Government Code 391.0117.

F. Consider and act upon authorizing the proposed 2012 Board of Directors and Management / Audit Committee meetings schedule.

G. Consider and act upon authorizing the proposed 2012 AACOG Holiday Schedule.

H. Consider and act upon authorizing the Interim Executive Director to enter into the following:

- 1) Cooperative Purchasing Agreement with the City of Fort Worth.
- 2) Commercial Card Agreement with AACOG's current bank depository JPMorgan Chase.

- I. Consider and act upon authorizing the Interim Executive Director to submit an application for a Planning Assistance Grant to the Economic Development Administration (EDA) for the amount of \$180,000.00.
- J. Consider and act upon authorizing the Interim Executive Director to add two (2) new vendor agencies for the provision of services to the Alamo Local Authority (ALA), for the biennium contract period beginning September 1, 2011 and ending August 31, 2013.
- K. Consider and act upon authorizing the Interim Executive Director to utilize the most efficient method of procurement to purchase three buses with the Job Access Reverse Commute (JARC) grant in the amount not to exceed \$320,000.00.
- L. Consider and act upon authorizing the Interim Executive Director to submit a grant application for Supplemental Funding to the Texas Department of Transportation (TxDOT) – for the AACOG Regional Coordinated Transportation Planning Program for fiscal year 2012. Total amount of funding is not to exceed \$250,000.00.

10. Committee Report(s):

Bylaws Committee

Consider and act upon recommending the *Proposed Bylaws* for approval by the Area Council.

11. Consider and act upon approving the following for the Texas County & District Retirement System 2012 Rate:

- A. A lump sum contribution, not to exceed \$50,000.00.
- B. Approve the contribution rate of 8.03%.

12. Consider and act upon the following from the Weatherization Assistance Program (WAP):

- A. Update on the WAP September Production Schedule.
- B. Update on the AACOG response to the May 2011 Texas Department of Housing and Community Affairs (TDHCA) monitoring report.
- C. Update on the September TDHCA monitoring visit.

- D. Authorizing the Interim Executive Director to accept \$678,031.00 from the TDHCA in Department of Energy (DOE) funding for the Weatherization Assistance Program (WAP) for program year 2011- 2012. The Grant program ends March 2012.
 - E. Authorizing the Interim Executive Director to extend the following Weatherization contractor contracts until March 31, 2012:
 - 1) Advanced Applied Construction Services;
 - 2) American G.I. Forum – Community and Housing Development Organization, Inc.;
 - 3) Bratton Construction, Inc.;
 - 4) Geofill Material Technologies, LLC;
 - 5) Glenn’s A/C Service & Consulting, Inc.;
 - 6) M & M Weatherization Company;
 - 7) Ram’s Weatherization & Construction, LLC;
 - 8) Standard Renewable Energy;
 - 9) Target Restoration Services, LLC.
13. Consider and act upon the following from the Bexar Senior Advisory Committee (BSAC):
- A. Member nominations.
 - B. Alternate nominations.
 - C. Officer nominations for second terms ending December 2012.
 - D. Proposed FY 2012 Planning Budget for the Bexar Area Agency on Aging.
 - E. Additional vendors for the Bexar Area Agency on Aging FY 2012 Vendors List.
14. Consider and act upon authorizing the Interim Executive Director to enter into a *Memorandum of Understanding* accepting \$320,724.00 from University Health Systems (UHS), for Local Match to Fiscal Year 2012 Alamo Local Authority (ALA) program contract services.
15. Consider and act upon the following from the Section 8 Housing Choice Voucher Program:
- A. Submission of the annual Civil Rights Certification of the AACOG Annual/Five Year Public Housing Authority (PHA) Plan for the Section 8 Housing Choice Voucher Program.
 - B. Resolution regarding the submission of the annual Civil Rights

Certification of the AACOG Annual/Five Year Public Housing Authority (PHA) Plan for the Section 8 Housing Choice Voucher Program.

16. Next Meeting Date: Wednesday, November 30, 2011 at 10:30 a.m.

AACOG's Semiannual Meeting of the Area Council and Board of Directors

Will be held at the:

Marriot Plaza San Antonio
555 South Alamo, San Antonio TX 78205

17. Adjournment.

NOTE: *The AACOG Board of Directors reserves the right to retire into executive session concerning any of the items listed on this Agenda whenever it is considered necessary and legally justified under the Open Meetings Act (Chapter 551 of the Texas Government Code).*

This meeting is wheelchair accessible. The accessible entrance is located at the front entrance of 8700 Tesoro Drive. Accessible parking spaces are also available. Interpreters for the deaf must be requested forty-eight (48) hours prior to the meeting by calling (210) 362-5200 or by calling Texas Relay at 7-1-1 for assistance.